

SHAHEED BHAGAT SINGH
COLLEGE OF ENGG. & TECHNOLOGY
MOGA ROAD FERROZEPUR

AGENDA
THE 17th MEETING OF THE FINANCE COMMITTEE

VENUE :- Office of the Secretary
Government of Punjab
Department of Technical Education & Industrial Training ,
Room No. 420 , 4th Floor
Punjab Mini Secretariat , Sector -9
Chandigarh

Date :- 08.02.2008

Time : 12.30 P.M.

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ANNEXTURES

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I	A copy of the approved minutes of 16 th Meeting of Finance Committee	8 – 11
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III	Copies of letter no. 7466-68 dt. 14.11.06, letter no. 4893 Dated 19.9.07 and letter no. 7834 dt. 28.12.07	13 – 15
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CONSTITUTION OF THE FINANCE COMMITTEE

1. Secretary to Govt. of Punjab
Deptt. of Technical Education & Industrial Training Chairman
2. Principal Secretary to Govt. of Punjab
Deptt. of Finance or his representative
(not below the rank of Jt. Secretary) Member
3. Director
Deptt. of Technical Education & Industrial Training , Punjab Member
4. Principal
Shaheed Bhagat Singh College of Engg. & Technology ,
Ferozepur Member
5. Registrar
Shaheed Bhagat Singh College of Engg. & Technology ,
Ferozepur Member-
Secretary

Item No. 17.1

Confirmation of the approved proceedings of the 16th Meeting of the Finance committee .

The approved proceedings of the 16^h meeting of the Finance Committee held on 07.06..2007 were circulated to the members of the committee for information and comments, if any , vide memo No. SBSCET /FZR/2364-66 dated 15.6.07 (Annex.-I PP - 8-11).

No comments have been received from any of the members . The approved proceedings are placed before the Finance committee for confirmation please .

- Item No.17.2** To report for the action taken on the decision of the 16th Meeting of the Finance Committee.
- Item No.16.1** Confirmation of the approved proceedings of the 15th meeting of Finance Committee.
- Decision** Proceedings confirmed.
- Action** No action is called for.
- Item No. 16.2** To report action taken on the decision in 16th meeting Of Finance Committee.
- Decision** Action taken on the decisions in the 15th meeting of Finance Committee as reported by the Principal, were noted.
- Action** Item No.14.2(ii) Uniformity of Service conditions for staff working in Govt. Managed Engg. Colleges.
- Decision** A meeting of Principals of all Govt. managed Engg. Colleges was convened by the Hon'ble DTE/IT on 13.10.2006 for making recommendations to ensure similar qualification, experience, scales and other conditions for the posts of Technical staff to maintain uniformity in all Govt. managed Engg. Colleges as per communication vide letter no.566 dated 03.03.05 from the office of PSTE/IT.
- Action taken** The sub committee constituted by the Hon'ble DTE/IT, Pb submitted a draft proposal to the office of the DTE/IT. A meeting was held in the office of the DTE/IT on 13.10.2006 and the Principals of all Govt. managed institutions submitted their recommendations for the consideration of the worthy PSTE/IT.
- It is intimated that uniformity of designation, qualification, pay scale and promotion criteria in respect of non-teaching posts were proposed by the committee constituted under the Chairmanship of Dr.S.K.Bansal, Principal, BCET, Gurdaspur vide memo No. 1282-85/S-3/ECC/2006 dated 09.6.06, the approval of the Hon'ble Chairman BOG has been received vide Memo No. 71-75/S-2/ECC/2006 dated 11.01.07 subject to the condition that the proposal be got approved from the Board of Governors of the concerned college. The copy of this letter was collected from the office of the DTE/IT, Punjab in the month of June, 2007. This matter will be placed in the next meeting of BOG for formal approval.

Item No.14.2 (iii) Variation in intake to check Low Admission

The college applied for Variation in Intake to AICTE for session 2006-07. The AICTE approved the proposal submitted by the college for variation in intake for Admission in Academic Session in 2006-2007. Students strength in Production Engineering was reduced to nil from 40, where as, strength in Chemical Engineering was reduced to 20 from 40. Intake of students during the last two years is as under:-

Year	1 st year	LEET
2006-07	332	43
2007-08	371	54

Item No.14.2 (iv) Financial Aid on the basis of Merit-cum-Means

This type of Financial Aid is being provided by the college to Meritorious Students and Financially Weaker Students. Eligibility conditions are that there should be no reappear in the previous semesters result of applicant students. The amount of this Financial Aid is met from Students Aid Funds head. Student Aid Fund Committee members of the college make recommendations for the award of this aid.

The college has provided this Financial Aid to the following students in the year 2007 (Jan-07 to Dec.07) as per detail given below:-

1. Mr. Nitish Singla (4th Sem.& 5th , ECE, 2005 Batch)
2. Mr. Sidhanshu Mahajan (4th Sem.& 5th , ECE, 2005 Batch)
3. Mr. Gulzar Singh (6th Sem.& 7th , CSE, 2004 Batch)
4. Mr. Sandeep Duggal (5th Sem., ECE, Leet 2006 Batch)

Item No.14.7

14.7(c)

Write off item :

To write off Computer Systems, Networking equipments and VSAT equipment.

Decision

For item at 14.7 (c) it was directed to send this separately so that the same be examined in detail and appropriate decision be taken.

Action A separate case to write off computer systems, networking equipment's and VSAT equipment has been sent to the Hon'ble PSTE/IT, Pb. Vide this office letter no. SBSCET/FZR/1512 dated 22.5.06, 6028 dated 11.10.2006, letter no.229 dt. 13.4.07 and laterst letter no.8474 dated 16.1.08 (Annex. II P.12). Decision is awaited.

Item no. 14.9 Regarding affiliation fee, processing fee, university related fee, inspection fee, sports entry fee deducted/demanded by the PTU, Jalandhar

Action Taken Director Tech. Education and Industrial Training, Punjab Chandigarh has informed Vice Chancellor PTU, Jalandhar on the issue. This college had also sent a letter to the Hon'ble Vice Chancellor, Punjab Technical University, Jalandhar regarding non- deduction of Affiliation Fee and other Fees from Govt. Aided College vide letter no.7466-68 dated 14.11.2006, reminder letter no. 4893 dated 19/9/2007 and 7834 dated 27/12/2007 (Annex.-III p.-13-15) as per Punjab Govt. letter no. 13/118/03-5 TE-2/4608dated 5/11/2003. No action has been taken by PTU, Jalandhar till date. (Annex-IV p.16)
Further, PTU, Jalandhar is deducting Affiliation fee, Processing Fee, Inspection Fee as per letter no. PTU/DA/2038/18689 dated 13/9/2007 (Annex.-V pp 17-18).

Item No.16.3 **Re-appropriation of funds during the financial year 2006-07**

Decision **The item was approved.**

Action **No action is called for.**

Item No.16.4 **Summary of budget estimate for the financial year 2007-08**

Decision **The item was approved.**

Action **The budget estimate as approved by the Finance Committee was taken in the books of accounts and the payment is being released accordingly.**

Item No.16.5 **Interest of CPF/GPF to the employees for the year 2006-07**

Decision **Interest @ 8% p.a. was approved on amount in GPF / CPF account of employees for the financial year 2006-07.**

- Action Interest @ 8% p.a. has been implemented on CPF/GPF for the Financial year 2006-07.
- Item No. 16.6 Collection of fee for meeting the expenditure of Training and Placement cell.
- Decision The item was not approved as proposed, however, the college was allowed to meet expenditure of Rs.75500/- from the normal budget.
- Action The expenditure of Training & Placement cell has been made out of the normal budget of this college.
- Item No.16.7 Enhancement of salary of J.E. on consolidated basis @ Rs.4050/- (per month)
- Decision The item was approved..
- Action The consolidated salary of J.E. is being paid @ 4050/-per month w.e.f. July,2007.
- Item No. 16.8 Regarding joint comprehensive Insurance scheme of students.
- Decision The item was approved., the college was allowed to collect Rs.250/- per student per semester to start proposed fund under the name 'Students Exegency Fund' to provide financial aid to students in case earning member of the family on whom student is dependent dies (including natural death) during the normal programme of his/her studies. The manner in which the fund would operate was also approved as per the proposal.
- Action Rs.250/- per student in both semesters (even/odd) is being charged along with the semester fee.
- Item No.16.9 Recruitment of Adhoc lecturers for a semester in various departments.
- Decision The item was approved. The rates of hourly payment to be paid to part-time lecturers were also revised to Rs.250/- per hour for lectures and Rs.125/- per hour for Lab/Tutorials subject to the condition that the total emoluments in case of an individual do not exceed Rs.10,000/- per month.
- Action It is intimated that advertisement were issued for appointment of lecturers on fixed pay of Rs.10000/- p.m. for the semester. The lecturers on consolidated pay were recruited as per requirement of different departments on fixed pay of Rs.10000/

per month for the semester on purely time-gap-arrangement basis.

Item No.16.10 **Reporting of resource generation in the college.**

Decision **The committee emphasized to pay more attention to generate funds from internal resources using the available manpower/ equipment.**

Action (i) **Man power & Workshop machinery were utilised to fabricate furniture items like computer tables, stools and other small items at college workshop for internal use.**

(ii) **The paint was made in the college itself for the consumption in Hostel and other campus area.**

(iii) **Revenue generation was also made through utilization of infrastructure like the shopping complex and Bank etc.**

Item No. 16.11 **Enhancement of allowance to Hostel Wardens and Chief Warden.**

Decision **The item was approved.**

Action **The enhanced allowance Rs.850/- p.m. to Chief Warden and Rs.750/- p.m. to Wardens is being paid w.e.f. 01.07.2007**

Item No.16.12 **Change in the name from the Department of Mechanical & Production Engineering to Department of Mechanical Engineering.**

Decision **The item was approved.**

Action **The name of the department has been changed from the department Mechanical & Production Engg. to department of Mechanical Engineering.**

Item No. 17.3

Enhancement of salary of the Part Time Medical Officer @ 4750/- p.m. and for the part time @ 3500/- p.m. Staff Nurse on consolidated basis..

It is noted that the salary of Part Time Medical Officer was fixed on consolidated basis @ 4000/- p.m. vide this office letter no.12199-201 dated 28.1.03 (Annex-VI p 19) and salary of Staff Nurse was fixed on consolidated basis @ Rs.3000/- p.m. vide this office letter no. 4229 dt. 30.10.03 (Annex-VII p 20). Since then, there is no enhancement of salary of Medical Officer and of staff nurse, but there is a provision for the enhancement of salaries of other category employee as working on D.C. rates on contract basis. Proposal for refixing the salary of staff Medical Officer and the staff nurse is as under :

1. Refixed salary of Medical Officer Rs.4750/- p.m. and Staff Nurse Rs.3500/- p.m. on consolidated.basis.

The matter is placed before Finance Committee for consideration and final decision.

Submitted for approval please.



Armed-I

Shaheed Bhagat Singh College of Engineering and Technology

Moga Road, Ferozepur - 152 004

(Established by the Punjab Government)

No. 2364-6

Dated 15.6.07

1. Sh. P. Ram. IAS.
Principal Secretary to Government of Punjab,
Deptt. of Technical Education & Industrial Training,
Punjab, Chandigarh.
2. Mrs, Gian Devi Rathor,
Under Secretary, Finance
(Representative of the Principal Secretary to Govt. of Punjab),
Deptt of Finance, Punjab,
Chandigarh.
3. Sh.Naresh Nagpal,
Additional Director,
Deptt. of Technical Education & Industrial Training,
Punjab, Chandigarh.
4. Sh. Mohanbir Singh,
Additional Director,
Deptt. of Technical Education & Industrial Training,
Punjab, Chandigarh.

Sub.: Approved Minutes of the 16th Meeting of Finance Committee of SBSCEI,
Ferozepur held on 07.06.2007 at 12.45 PM in the Chamber of Hon'ble PSTE/IT,
Mini Secretariat, Sector 9, Chandigarh.

Sir,

Enclosed herewith please find a copy of the approved minutes of said meeting for
your kind information and comments, if any..

Thanking you,

Yours faithfully,

(Dr.H.B.Sharda)
PRINCIPAL

15.6.07.

Endst.No.SBSCEI/ 2364-66 Dt. 15-6-07

1. PS to PSTE/IT for kind information of PSTE/IT, Punjab
2. PS to FS for kind information of FS.
3. PA to DTE/IT for kind information.

PRINCIPAL

15.6.07.

Phone :- 01632-242138, 244012, Fax : 01632-242138